



MÉTIS NATION OF ONTARIO

EARLY LEARNING AND CHILD CARE



2025-26 Extra-Curricular Support Guide

Table of Contents

Program Description	1
Changes to the 2025-26 Extra-Curricular Program	1
Eligibility	2
Application	2
One Application	2
Submission Portal	3
Program Guidelines	3
Receipt Guidelines	4
Key Dates	5
Program Parameters	7
Spending and Activity Policies	7
Registered Activities	8
Summer Camps	8
Other Eligible Activities	9
Activity Limits	9
Equipment	9
Maximum Amount Reimbursed for Equipment	10
Limits on Equipment Purchases	13
Expenses NOT Eligible for Reimbursement under the Program	13
Appeals and Complaints	16
Frequently Asked Questions	18
General Program Questions	18
Program Eligibility	19
Application Process	20
Reimbursement	22
Receipts and Invoices	23
Equipment and Activities	24
Staff	29
Other Questions	31
Contact	32



MÉTIS NATION OF ONTARIO

EARLY LEARNING AND CHILD CARE



Program Description

The Métis Nation of Ontario continues to offer the Extra-Curricular Support Program for children 0-12 years to support the healthy growth and development of Métis children. The program is designed to support the social, physical, and mental well-being of our Métis children, focusing on developmentally supportive activities.

The Extra-Curricular Support Program is reviewed and updated annually. Families must review the guidelines thoroughly, as eligibility and program parameters may change yearly.

Changes to the 2025-26 Extra-Curricular Program

The following key changes are in effect for the 2025-26 program year. These changes return to the key deliverable of the Early Learning and Child Care team: to support Métis children in accessing early learning opportunities.

- **Each child must have submitted receipts that total at least 50% of their funding by October 31, 2025.**
 - If a child has not spent 50% of their funding by October 31, 2025, they will be removed from the program and forfeit their remaining financing for the 2025-26 fiscal year.
 - Children whose funding is forfeited will NOT be eligible to apply for the waitlist.
- **By October 31, 2025, each child MUST submit a receipt for one (1) registered program or activity.**
 - Children born in 2022 and later activities such as museum passes, zoo passes, provincial park passes, or conversation park passes will meet this requirement.
 - All other children must be in an ongoing registered, formal activity. This can include, but is not limited to, sports activities, music lessons, overnight camps, community groups (such as scouting and guiding), etc. Examples are provided later in this document.
 - School trips, museum passes, park passes, and activities that are typically single visits that are not formally led, such as visits to trampoline parks, tubing, bowling, etc., *do not* meet the requirement of a formal activity for children born between 2012 and 2021.
 - For this restriction, day camps during school holidays/PD days do not meet the requirement of an extra-curricular activity. Families may submit the receipt to the Extra-Curricular or Summer Subsidy Child Care programs. However, the child must still register and submit a receipt for extra-curricular activities outside day camps.
 - Memberships for activities such as swimming, gyms, golf, or skiing will meet the requirement of registered activity.
 - If a child does not submit a receipt for a registered activity by October 31, 2025, they will be removed from the program and forfeit their remaining funding for the 2025-26 fiscal year.



MÉTIS NATION OF ONTARIO

EARLY LEARNING AND CHILD CARE



- Children whose funding is forfeited will NOT be eligible to apply for the waitlist.
- There are NO exceptions to the registered activity.
- STEM/STEAM equipment is no longer eligible for reimbursement.
- Sensory equipment is no longer eligible for reimbursement. This includes sandboxes and water tables.

Eligibility

- The child must be between the ages of 0 and 12 years.
- The parent/guardian or child must be an MNO citizen eligible for direct support.
- The family must reside permanently in the province of Ontario.

Application

One Application

The MNO Extra-Curricular pre-application will be included in the ELCC One Application for the 2025-26 fiscal year. It will allow eligible MNO citizens to register for the Extra-Curricular Support Program before accepting formal applications. The ELCC team will use the information provided to monitor applicants, determine the available monetary support, and advise families about their acceptance into the 2025-26 fiscal year program.

The One Application will accept extra-curricular pre-applications between March 3 and April 25, 2025. After this period, it will serve as a central waitlist for families unable to meet the submission deadline.

- The pre-application registers your child's interest in receiving extra-curricular support for the 2025-26 fiscal year.
- Before applying, the application will confirm the name(s) and date of birth of all children who may qualify for extra-curricular support. Children who are not listed on the application will NOT receive support.
- You may only apply to the pre-application once. All children 0-12 years must be included on the application.
- Completing the application does not guarantee acceptance into the 2025-26 Extra-Curricular Support Program.
- This application IS NOT for submitting expenses.
- Families expecting a child after the pre-application window closes may apply to the waitlist after the birth of their child.
- The support available will be determined after the pre-application period closes. It will be based on the child's age and the number of applications received.
- The ELCC team is not responsible for purchases not within the program's parameters, purchases made before April 1, 2025, and/or if your application is not approved.



MÉTIS NATION OF ONTARIO

EARLY LEARNING AND CHILD CARE



The One Application will also accept applications for the MNO Christmas Program, the Back to School Backpacks, and the early learning kit. The application period for these three programs is also March 3 - April 25, 2025.

Submission Portal

The submission portal will open for approved families on May 5, 2025, and will be the only method of submitting receipts to the program.

The link for the 2025-26 application portal is https://metisnation.smapply.io/prog/extra-curricular_support_program/

The portal will close on March 6, 2026, at 4:30 p.m. EST. Families who expect to incur expenses between March 6 and March 31, 2026, should contact their Family Supports Administrator by March 6, 2026.

To facilitate the application process:

- Receipts must be dated between April 1, 2025, and March 6, 2026.
- Late applications will not be considered.
- A minimum of \$50 of receipts (per family) is required.
- Families are encouraged to apply multiple times during the submission period.
- Multiple children can be included in the application.
- Only children who received approval can submit applications to the submission portal. Children who were not approved will be declined.
- The ELCC team requires detailed proof of payment/receipts.
- The ELCC Family Supports team will not send reminder emails for funding or deadlines.
- Please allow the team 20 business days to review your application.
- At peak periods, such as when the program opens in May, during early fall (October), and just before the program closes (February-March), reviews may take up to 30 business days.
- Applications submitted in December will take up to 45 days to review due to the MNO holiday closure.

Program Guidelines

The following are general guidelines for the 2025-26 Extra-Curricular Support Program:

- The support available will be determined based on the number of applicants and the children's ages. This amount will be announced via email on May 5, 2025.
- Support cannot be transferred between program years or shared between siblings.
- For children turning 13 this fiscal year, receipts must be dated BEFORE the child's 13th birthday.
- The activity and/or equipment must be developmentally appropriate and align with the child's age.
- The activity/equipment must be used primarily by the child(ren).
- If an application is declined, a family may request an appeal. The Director of Education and



MÉTIS NATION OF ONTARIO

EARLY LEARNING AND CHILD CARE



Training reviews all final appeal decisions.

- Detailed receipts may be requested to verify that the equipment suits the child.
- Proof of activity enrollment may be requested to verify that the child is registered.
- The number of items reimbursed may be limited. The program also only reimburses items for the child's personal use.
- When applying, please upload as many receipts as possible into one application. This will ensure that your application is processed promptly.
- ELCC staff cannot make specific product or program recommendations, as each child has different interests, capabilities, and areas of need.
- ELCC staff will not pre-approve items. Families are expected to familiarize themselves with the guide.
- Each child must have submitted receipts that total at least 50% of their funding AND MUST submit a receipt for one (1) registered/ Extra-Curricular Support Program or activity by October 31, 2025.
- The receipt for the registered program is included in the 50% of funding.
- If a child has not spent 50% of their funding and provided proof of registration in an extra-curricular activity by October 31, 2025, they will be removed from the program and forfeit their remaining financing for the 2025-26 fiscal year.
- Children whose funding is forfeited will NOT be eligible to apply for the waitlist.
- The MNO's reimbursement for any activity fees or equipment purchased is at the sole discretion of the MNO after an assessment of the complete application, additional requested clarifying information, and supporting documentation.

Receipt Guidelines

The following is a general guideline of acceptable receipts for the 2025-26 Extra-Curricular Support Program.

- Receipts MUST have a date (including the year) and the item(s) purchased. They must also fully describe the purchase and the price charged. In addition, the organization or seller must be on the receipt.
- Receipts that are not detailed (for example, state "item" and price without a description) may be accepted on a case-by-case basis and will require additional supporting information, such as pictures of the items purchased.
- Receipts must be readable:
 - The ELCC team recommend screenshots rather than taking a photo of a screen.
 - If required, take multiple photos of a receipt. Photos taken from a distance become pixelated when they are zoomed in.
 - Please try and upload the receipts to facilitate a smooth review process
- Handwritten receipts MUST have a signature, identify the organization, and describe the



MÉTIS NATION OF ONTARIO

EARLY LEARNING AND CHILD CARE



activity/purchase. They should also indicate the date paid and payment method.

- For multi-item equipment receipts, please provide the child's initials by each item.
- The ELCC team verifies SKUs when the item description is unclear. Additional information will be requested if the team cannot verify the item.
- Debit/credit card receipts that do not provide details on the items purchased are not accepted.
- Bank, credit card, and PayPal statements are not accepted.
- Order confirmations are not accepted (i.e. before the item is shipped).
- E-transfers may be accepted if they meet the following criteria:
 - Date of e-transfer.
 - Recipient of the e-transfer.
 - A description of the item/activity is provided in the comment section.
 - Information (such as the ad) of the purchased equipment or proof of activity enrollment.
- For children turning 13, the receipts must be dated before their 13th birthday, and the amount is not prorated.
- The ELCC team may require additional information for some activity receipts, including a breakdown of fees, as lottery, ticket, and fundraising charges are not reimbursable.
- For Hockey Canada receipts, the receipt AND invoice from Hockey Canada MUST be included in the application.
- Receipts should be uploaded as a jpeg, pdf, or tiff to ensure a smooth review process.
- Uploads should not have characters (&@! etc.) in file name.

Key Dates

- The One Application period will be from **March 3, 2025, to April 25, 2025.**
- The One Application will close between **April 26, 2025, and June 1, 2025.**
- This is to review all the applicants, complete citizenship checks, and allocate funding to each child approved into the program.
- The One Application will reopen **June 2, 2025 - February 27, 2026**, and act as a waitlist for families who did not apply during the original application period.
- The waitlist will prioritize children born in 2025 or 2026, applicants who are new MNO citizens, and children who have never received support from the ELCC Extra-Curricular Programs.
- Families will be advised of the outcome of their pre-application no later than **May 5, 2025.**
- The extra-curricular submission portal will open between **May 5, 2025, and March 6, 2026.**
- The portal opens at 8:30 am EST and closes at 4:30 pm EST.
- Receipts must be dated between April 1, 2025, and March 6, 2026.
- Please contact your Family Supports Administrator before March 6, 2026, for activities paid for between March 7 and 31, 2026.
- Receipts for equipment or supplies dated after March 6, 2026, will not be accepted.
- All equipment receipts must be submitted to the portal before it closes.



MÉTIS NATION OF ONTARIO

EARLY LEARNING AND CHILD CARE



- Due to the MNO's holiday shutdown, the ELCC family support team can only assure that applications submitted by November 28, 2025, will be reviewed and processed before the shutdown.



MÉTIS NATION OF ONTARIO

EARLY LEARNING AND CHILD CARE



Program Parameters

Spending and Activity Policies

- **Each child must have submitted receipts that total at least 50% of their funding by October 31, 2025.**
 - If a child has not spent 50% of their funding by October 31, 2025, they will be removed from the program and forfeit their remaining financing for the 2025-26 fiscal year.
 - Children whose funding is forfeited will NOT be eligible to apply for the waitlist.
- **By October 31, 2025, each child MUST submit a receipt for one (1) registered program or activity.**
 - Children born in 2022 and later activities such as museum passes, zoo passes, provincial park passes, or conversation park passes will meet this requirement.
 - All other children must be in an ongoing registered, formal activity. This can include, but is not limited to, sports activities, music lessons, overnight camps, community groups (such as scouting and guiding), etc.
 - School trips, museum passes, park passes, and activities that are typically single visits and not formally led, such as visits to trampoline parks, tubing, bowling, etc., *do not* meet the requirement of a formal activity for children born between 2012 and 2021.
 - Memberships for activities such as swimming, gyms, golf, or skiing will meet the requirement of registered activity.
 - Summer day camps, March Break camps, PD Day camps, and camps over Christmas holidays do not meet this requirement.
 - Registered activity examples are listed in this document on page 8.
 - If a child does not submit a receipt for a registered activity by October 31, 2025, they will be removed from the program and forfeit their remaining funding for the 2025-26 fiscal year.
 - Children whose funding is forfeited will NOT be eligible to apply for the waitlist.
 - There are NO exceptions to the registered activity.
 - There is no minimum for the activity cost. In addition, the activity cost IS included in the 50% of the funding requirement above.
 - If a family has submitted equipment receipts totalling 50% of their reimbursement, all additional equipment receipts will be held until the family submits an activity receipt. If the family fails to submit an activity receipt by October 31, they will forfeit the remaining funding, including the additional equipment receipts.

Examples:

- A child is eligible to receive \$1,000. The family submits \$650 for dance classes on October 1. They are eligible to remain in the program.
- A child is eligible to receive \$1,000. The family submitted \$600 of receipts for hockey equipment



MÉTIS NATION OF ONTARIO

EARLY LEARNING AND CHILD CARE



on October 29. They did not submit any other receipts. They were removed from the program because they had not submitted an activity receipt by October 31. They will receive \$500 for the equipment but forfeit the remainder.

- A child is eligible to receive \$1,000. On September 1, the family submitted an activity receipt for \$100 for soccer and \$300 for a bike. No further receipts were submitted. The child will be reimbursed \$400 but removed from the program as they have not spent 50% of their total.
- A child is eligible to receive \$1,000. The family submits a receipt for swimming lessons (\$80) and sports equipment totalling \$420 on June 1. They meet the activity and spending requirements and remain in the program.
- A child is eligible to receive \$1,000. On November 1, the family submitted \$1,000 for rep baseball. These receipts were declined, and the child was removed and ineligible for any support from the Extra-Curricular Support Program.

Registered Activities

Please note that this is not an exhaustive list. An activity must require registration, be ongoing over several days or weeks, and support skill building. Community organizations that run registered activities over several weeks (such as the YMCA or Boys and Girls Clubs) will count toward this requirement.

- Archery lessons
- Art classes
- Bowling league
- Cheerleading
- Coding courses
- Cycling/skateboarding clubs
- Dance class
- Drama clubs
- Golf membership
- Guiding/ Scouting
- Gym memberships (child's portion only)
- Gymnastics/ Ninja/ Parkour
- Horseback riding
- Language school (other than French)
- Kayak/canoe lessons or club
- Martial arts
- Music lessons
- Overnight camp
- Parent and child activities for ages 0-4
- Skiing/snowboarding lessons or passes
- Sports (hockey, soccer, baseball, tennis, golf, basketball, football, track, etc.)
- Skating/ figure skating lessons
- STEM/STEAM clubs
- Swimming classes
- Yoga classes
- Youth group/church groups

Summer Camps

For Summer 2025, families can submit summer camp expenses to the Summer Subsidy Child Care program. Camp is eligible for the Summer Child Care Subsidy Program if:

- The child is attending at least four weeks of camp (different locations/camps are allowed)



MÉTIS NATION OF ONTARIO

EARLY LEARNING AND CHILD CARE



- The child has completed Junior Kindergarten – Grade 6 as of June 30, 2025
- The camp meets the program's guidelines

The summer subsidy program provides support based on the family's needs. Families cannot submit the same receipt to both programs.

Families accessing the Summer Child Care Program can use extra-curricular funding to support non-child-care-focused activities.

PD day camps, Christmas Break camps, and March Break camps can only be reimbursed through the Extra-Curricular Support Program.

Other Eligible Activities

These activities are reimbursable but do not count toward the registered activity policy. This list is not exhaustive.

- Babysitting course
- Bowling (that is not in a league)
- Day camp (summer, PD day, March Break, or Christmas)
- Family or child passes are allowed for the following:
 - Parks Canada
 - Ontario Parks
 - Conservation authorities
 - Historical sites/cultural centres
 - Museums and science centres
- Aquariums
- Libraries
- Home Alone course
- Indoor playground
- PAL courses (12 years old only)
- School trips
- Sports tryout fees
- Tubing
- Trampoline parks

Activity Limits

The following activities have an annual expense limit and age consideration. These are only reimbursed for the child.

Item	Maximum	Age Range	Quantity
Bowling pass and shoe rental	\$125	Age 3+	Annual limit per child
Individual/daily trampoline pass	\$175	Age 3+	Annual limit per child
Indoor playground pass	\$125	Age 18 months+	Annual limit per child
Outdoor tubing park	\$125	Age 3+	Annual limit per child

Equipment

- The maximum reimbursement is \$225 per item **(including taxes)**.
- Some exceptions apply to larger items; more information is provided below.
- It must be developmentally appropriate for the child.
- It must align with the age of the child.
- ELCC staff will use the suggested age guidelines for some equipment (for example, 3+) and



MÉTIS NATION OF ONTARIO

EARLY LEARNING AND CHILD CARE



approve equipment based on child development for typically developing children. Further guidance on age guidelines is available in this document.

- It must support the child's social, physical, and mental well-being.
- It must be for use specifically by the child.
- A reasonable equipment purchase is necessary for the child's extra-curricular activity. Items may be limited and must be for a child's personal use.
- Proof of equipment (i.e., equipment list) may be requested for items required for a registered program.
- Examples of equipment may include:
 - sports equipment (e.g., soccer ball, basketball),
 - fishing equipment,
 - outdoor activity equipment (e.g., bike, trampoline),
 - safety equipment (e.g., bike helmet, snowmobile helmet, lifejackets, etc.),
 - arts and crafts, including beading materials,
- It must not be infrastructure, machinery, entertainment, firearms, firearm accessories, building materials, equipment, or services designed for adults. Ineligible items are listed below.
- Additional consideration will be given to children with special needs on a case-by-case basis.

Maximum Amount Reimbursed for Equipment

- The following equipment purchases are eligible for the indicated maximum reimbursement amount.
- Equipment meeting the overall program parameters and not included in the list below will be reimbursed to a maximum of \$225 (including tax).
- The maximum has been based on market research on potential youth/child-size equipment costs. Eligibility for reimbursement for large items will be confirmed after an assessment of the family's access to the program for the same or similar items in the current and previous years.
- Note that some items have age limits. The ELCC team will review the application based on the child's age when the item was purchased (within two months).
- Some items are limited per child or family, and some are limited annually.

Bikes

All amounts are inclusive of tax.

Category	Age	Maximum
Infant/Toddler	1-2	\$175
Preschooler	3-5	\$225
Child	6-10	\$550
Youth	11-12	\$750

Ice Skates

All amounts are inclusive of tax.

Category	Age	Maximum
Preschooler	3-5	\$150
Child	6-10	\$300
Youth	11-12	\$350



MÉTIS NATION OF ONTARIO

EARLY LEARNING AND CHILD CARE



Equipment

All amounts are inclusive of tax.

Item	Maximum	Age Range	Quantity
Archery and hunting equipment. (No guns) (archery bows, arrows, targets, etc.)	\$400	Age 10+	Per child
Arts and craft supplies (including kits)	\$150	Age 1+	Annual per child
Basketball nets (full size)	\$500	Age 7 +	One per family, limited in future years
Beading supplies (not included in the arts and crafts total)	\$200	Age 3+	Annual per child
Canoe	\$1,000	Age 10 +	One per family, limited in future years
Cross-country skis – classic or skate, including bindings	\$500	Ages 2+ and appropriate for the child's size	One type per child
Dartboard	\$225	Age 10+	One per family
Downhill skis- including bindings	\$700	Age 2+ and appropriate for the child's size	One per child
Fishing Equipment (Fishing knives 10+ ONLY), rods, reels, tackle, etc. (Coolers not eligible)	\$300	Age 3 +	Annual per family
Golf clubs (individual)	\$100	Age 6+	Per child
Golf club sets	\$450	Age 6+	One set per child
GT Racer Sleds, toboggans, and snow tubes (does not include pull sleds)	\$100	Age 2+	One per child
Horse tack	\$500	Age 4 +	Annual per child
Ice huts	\$500	Age 3 +	One per family, limited in future years
Indoor gross motor equipment (e.g., balance boards, small climbing sets, balance stepping stones, pickler triangles, balance beams, and mats) The limit applies to each item	\$250	It depends on the age guideline of the item purchased.	Some items may be limited to one per family.
Kayak	\$750	Age 6 +	One per child, limited in future years
Musical instruments	\$1,000	It depends on the instrument	Drums, pianos/keyboards – one per family



MÉTIS NATION OF ONTARIO

EARLY LEARNING AND CHILD CARE



Ninja lines	\$500	Age 5+	One per family, limited in future years
Rink kits/synthetic ice (Not lumber, building material, tarps, etc.)	\$500	Age 3 +	Annual per family
Scooters/ skateboards/ rollerblades	\$225	Age 4 +	One item per child
Sewing Machine/ Circuit	\$250	Age 8+ and appropriate for the child's age	One per family, limited in future years
Snowboards – Including bindings	\$700	Age 2+ and appropriate for the child's size	One per child
Ski boots (Nordic or alpine)	\$250	Age 2+	Per child and discipline
Soft zone/ play couch and accessories	\$500	9 months – age 5	One per family, limited in future years
Stand-up paddle board	\$750	Age 6 +	One per child, limited in future years
Trampoline	\$750	Age 4 + for a large trampoline	One per family, limited in future years
Water mat	\$500	Age 4+	One per family, limited in future years
Water skis	\$500	Ages 4+ and appropriate for the child's size	One set per child
Zipline	\$400	Age 4 +	One per family, limited in future years

Clothing

- The following clothing items will be reimbursed up to \$100 per registered activity.
 - Uniforms for registered programs
 - Dance costumes
- Proof may be requested. Personalization of clothing (name, team, number, etc.) is not eligible.
- Clothing such as warm-up gear, swag, or clothing to travel to and from the event is not eligible for reimbursement.
- All other clothing will be declined. This includes snow suits, camp (kit) clothing lists, clothes required for forest school or daycare, clothing for school gym class, school uniforms, swimwear, t-shirts, shorts, sunglasses, leotards, base layers, clothing for under hockey equipment, socks and tights, etc.

Footwear

- Only specialized footwear required for activities will be approved, such as ballet shoes, skates, cleats, and ski boots. As listed in the previous tables, the maximum for footwear is \$125.
- Running shoes will only be approved with proof of specialized running programs outside of school



MÉTIS NATION OF ONTARIO

EARLY LEARNING AND CHILD CARE



- Indoor shoes will not be approved

Limits on Equipment Purchases

- Some items, such as musical instruments, trampolines, and canoes, may be limited to one per family based on their nature (e.g., to be used by multiple children).
- Items must be primarily for the child and used by the child.
- Craft supplies will be limited to the child's quantities over a typical program year.

Expenses NOT Eligible for Reimbursement under the Program

The following is a non-exhaustive list of examples of items that are not eligible under the program. This is due to the program's design and purpose, the funding terms and conditions, and MNO financial policies. Items that are similar but not explicitly mentioned (for example, Samsung tablet vs iPad vs tablet) will be included.

- Activity tables
- Additional uniforms, personalization of equipment and promotional clothing, suits for hockey, branded team jackets, NHL jerseys for practice, etc.
- Amusement park passes, seasonal events, farm experiences, escape rooms, waterparks, entertainment tickets (movies, concerts, stage performances), escape rooms, athletic events, etc.
- Animal habitats or items for pets/animals.
- Aqua beads
- Bags, including hockey bags, backpacks, activity bags, etc.
- Ball pits.
- Bath toys
- Batteries.
- Board games, card games.
- Books, curriculum books, and literature or financial courses
- Camping supplies such as tents, shovels, sleeping bags/pads/mattresses, coolers, cooking supplies, lighters, fire starters, chairs, or flashlights (unless required for the activity, such as scouting, guiding, or cadets. You must provide proof from the organizer).
- Chairs, bean bag chairs/ filling.
- Construction materials.
- Cooking/ food preparation equipment.
- Coolers
- Donations, mandatory fundraisers, volunteer fees, lottery tickets, etc.
- Drones
- Educational resources
- Equipment, activity, or materials primarily for use by adults.
- Exercising equipment (e.g., Peloton, mirror, Bowflex, rowers, recumbent bikes, etc.)
- Facility rentals (Ice rentals, community areas, swimming pools, etc.)
- Fidget spinners.
- Firearms, ammunition, firearm accessories, firearm storage devices.
- Food, supplements, and drinks.



MÉTIS NATION OF ONTARIO

EARLY LEARNING AND CHILD CARE



- Foosball, hockey tables.
- French language courses
- Furniture
- Gaming systems, video games, karaoke machines, fitness trackers, laptops, computers, iPads, tablets, phones, phone/tablet accessories, stylus pens, Leapfrog items, and other electronic items
- Gardening supplies.
- Gatherings- for example, birthday parties and family reunions.
- Ice augers
- Imaginative play such as dress-up, kitchens, workshops, playhouses, etc.
- Inflatable bouncers, water bouncers, slip and slides, water slides.
- Installment or whole payments made outside the fiscal year
- Insurance for item delivery.
- Kneeboard, tube, wakeboard, island hopper (for behind boat).
- Late fees or interest.
- Layaway or payment plans for equipment
- Legos, Magnstix, knex, mega block, magnetiles, etc.
- Licensed or private child care receipts.
- Motorized equipment (such as snowmobiles, dirt bikes, e-scooters, boats, battery-operated toys/vehicles, power wheels, motorized augers, hoverboards, etc.)
- Nerf guns and nerf gun scooters.
- Non-mandatory clothing, including outdoor/winter clothing, shoes, and boots.
- Novelty oversized board games such as Connect 4, Jenga, checkers, chess, etc.)
- Occupational therapy, physiotherapy, speech and pathology therapy, and paramedical costs.
- Orthotics.
- Overnight camping, cabin fees or rentals, and accommodation costs for camping trips.
- Pull sleds or items to pull equipment (the child needs to propel themselves).
- Permanent playsets, treehouses, sheds, or home improvements.
- Playpens, crib mobiles, sleeping areas, and baby gates.
- Power tools.
- Puzzles.
- Replacement items that the MNO previously reimbursed
- Roof racks/rail or car accessories and bike racks.
- Sensory items
- Science kits
- STEM/STEAM sets
- Shipping from outside Canada.
- Snowmobile trail pass
- Snowmobile suits
- Non-specialized shoes (for example, indoor shoes or running shoes)
- Strollers, baby carriers, pull-style wagons, bike trailers, ski trailers, baby bike seats, and car seats.
- Stuffed animals.
- Subscription boxes.



MÉTIS NATION OF ONTARIO

EARLY LEARNING AND CHILD CARE



- Swimming pools and hot tubs, including wading pools.
- Taxes or duty fees for shipping and border crossing.
- Teething toys.
- Toys
- Trailers, campers, or RVs.
- Transportation, including parking passes, valet, or transit.
- Travel expenses, including car rentals and hotel accommodation.
- Tutors
- Warranty fees.
- Water bottles
- Water table or sand tables
- Water balloons



MÉTIS NATION OF ONTARIO

EARLY LEARNING AND CHILD CARE



Appeals and Complaints

- Every application is reviewed based on the parameters of the program
- You can request a review of the application by emailing Emma Langdon, Family Programs Supervisor, at emmal@metisnation.org or 807-627-7349. Please include your full name and the application number. The ELCC manager will review the application, and the review may take up to ten business days.
- The review is sent to the Director of Education and Training for the final decision.
- The Director of Education and Training reviews all final appeal decisions with no exceptions.
- The ELCC team follows the MNO's Policies on Prevention of Workplace Harassment (POLICY NO. 3.030) and Violence and Respectful Workplace (POLICY NO. 3.020).
<https://www.metsinasion.org/wp-content/uploads/2010/10/policies-and-procedures-manual-may-1-2020.pdf>
- While we understand your frustrations, yelling, harassing, or sending hurtful emails or phone calls to ELCC staff is never permissible. This includes:
 - Do not respect response time guidelines and send frequent phone calls or emails to ELCC staff, expecting they will respond to you more quickly.
 - Multiple calls and emails will not increase our response time and may create additional delays.
 - Calling ELCC staff derogatory words via phone call or email.
 - Make “threats” to go to your Community Council President, PCMNO Regional Councillor, or President of the Métis Nation of Ontario if you disagree with a decision made by the ELCC team.
 - Using frequent passive-aggressive language via phone or email.
 - Swearing or using racial slurs.
 - Threats of violence to ELCC staff or their families.
- Failure to comply with these policies will result in an incident report being sent to the Director of Education and Training; it may also result in your ELCC file being closed.
- Please be mindful that ELCC staff are people, too. There is a person behind that phone call or email. Negatively treating any ELCC staff member will not be tolerated. Many are also MNO citizens who love supporting other citizens and take great pride in their work. They have families and lives outside of their work hours. We kindly ask all families accessing this program to treat all ELCC staff with dignity, respect, and kindness.
- ELCC staff strives to provide the best support possible to our citizens with kindness, respect, and dignity.
- If an ELCC staff member breaks the above policies, please email Emma Langdon, Supervisor of ELCC Family Supports (emmal@metisnation.org). Please provide the name of the staff member

Métis Nation
of Ontario

Suite 1100 - 66 Slater Street, Ottawa ON K1P 5H1 | Ph: 613-798-1488 | Toll Free: 1-800-263-4889 | www.metsinasion.org



MÉTIS NATION OF ONTARIO

EARLY LEARNING AND CHILD CARE



involved, the date and time, and a description of the incident. Emma will follow up within ten business days and may request additional information. Severe occurrences will be brought to the Director of Education and Training.

Métis Nation
of Ontario 

Suite 1100 - 66 Slater Street, Ottawa ON K1P 5H1 | Ph: 613-798-1488 | Toll Free: 1-800-263-4889 | www.metisnation.org



MÉTIS NATION OF ONTARIO

EARLY LEARNING AND CHILD CARE



Frequently Asked Questions

General Program Questions

What are the changes to the 2025-26 Extra-Curricular Program?

- ELCC reviews programs annually to ensure they meet families' needs and the MNO's funder's conditions.
- Some items will no longer be approved (for example, sensory and STEAM/STEM items)
- The One Application period will be from March 3, 2025, to April 25, 2025.
- By October 31, 2025, each child must have submitted a receipt for an activity and receipts totalling 50% of their funding allocation.

Why is there a new policy of 50% of funding and one activity to be submitted by October 31?

- The ELCC team was finding that families were accumulating receipts and waiting to submit them until late in the year. This caused delays in processing and made it challenging to collect additional information if required.
- The program was adapted during the pandemic to support equipment due to limited activity options. These barriers are no longer in place.
- One of the core mandates of the ELCC program is to support children in accessing early learning environments. Registered activities are a type of early learning environment.
- These changes will help the ELCC team deliver programs efficiently.

What is the Summer Child Care Program?

- The program is for Métis families who need child care for their children when schools are closed during the summer and cannot access the regular subsidy program.
- This program supports the mandatory cost associated with child care or camp.
- The creation of this program allows families who are approved for the summer child care subsidy program to use their extra-curricular funding to support other early learning opportunities that are not child care.
- The program started in March 2025, and information on the application and eligibility are available on the application portal, MNO website, and from your Family Support Administrator.

Why are sensory and STEM/STEAM equipment purchases no longer eligible?

- Many purchases the team reviewed did not fit the program's goals despite the vendor stating "STEM" or "sensory" in the description. These toys were more toy-like and not skill-building (for example, dino digs that are one-time use).
- Many applications were being declined despite the best intentions of the family.
- Removing these items means less ambiguity about an eligible purchase.

Métis Nation
of Ontario 

Suite 1100 - 66 Slater Street, Ottawa ON K1P 5H1 | Ph: 613-798-1488 | Toll Free: 1-800-263-4889 | www.metisnation.org



MÉTIS NATION OF ONTARIO

EARLY LEARNING AND CHILD CARE



Is there support if I cannot afford the upfront cost of an activity/equipment?

- The family support team can support you with the upfront cost of an activity if it is within the allotted amount you have left for your child.
- Please note that the review process takes time, and the family support team is not liable for missed deadlines or limited-time prices.
- All requests for support must be submitted through the application portal no later than January 30, 2026.
- The ELCC team can only support larger equipment purchases of more than \$100 for a single item.
- The ELCC team is unable to support purchases that are less than \$100 or arts and crafts items
- Please contact your Family Supports Administrator to discuss any available support.

One of my children does not want to participate in anything. Can I use their funds for a sibling?

- Funds are not transferrable between children.
- The Extra-Curricular Support Program provides many options for children, from sports to STEAM, music, and the arts. In some communities, there may be a barrier to accessing non-sport-related programming. The Extra-Curricular Support Program supports virtual options.

We did not use all of the support from the previous year, and we won't use it all this year. Can I transfer the funding to future years?

- Support cannot be transferred to different program years.

My child requires specific support/items to participate in activities. What support is available?

- If your child has specific needs that may not be met through the general program guidelines, please contact your Family Supports Administrator.
- Supports are available on a case-by-case basis. Documentation may be required.

Program Eligibility

How do I qualify for the Extra-Curricular Support Program?

- A parent, guardian, or child must be an MNO citizen.
- The MNO citizen is eligible for Direct Benefit Programs and Services Policy: MNO Policy# 2021-001: Eligibility for Direct Benefit Programs and Services.
- The child must be between 0 and 12 years old.
- Applicants must reside permanently in Ontario.

I am an MNO citizen and have kinship with my grandchildren and family. Can we access this program?

- Yes, you can apply for this program for your grandchildren if you have a kinship and are an MNO citizen.
- We require supporting documentation to confirm kinship

Métis Nation
of Ontario

Suite 1100 - 66 Slater Street, Ottawa ON K1P 5H1 | Ph: 613-798-1488 | Toll Free: 1-800-263-4889 | www.metisnation.org



MÉTIS NATION OF ONTARIO

EARLY LEARNING AND CHILD CARE



I'm expecting a child. Can I purchase items before the baby comes and submit an application?

- Once your child is born, you can apply for the program waitlist.
- All items purchased for a newborn need to be purchased after the child is born.
- We understand that new parents are excited about their new bundle of joy; however, we want to ensure your baby arrives in the world healthy and safe. In addition, some items you think may be helpful during pregnancy may not fit your child's needs. Applying after their birth ensures that your child can access the appropriate programming and resources.
- Expectant parents are encouraged to apply for the ELCC Baby Bundle Program:
https://metisnation.smapply.io/prog/mno_elcc_baby_bundle_kit/

My child has aged out of the program. What other support is there for children 13+ years old?

- Supports are available for children and youth through other MNO programs. Some opportunities include:
- Educational and Cultural Camps – Please visit the MNO website or social media for upcoming events.
- Métis Youth Opportunities – Please visit the MNO website or social media for upcoming initiatives or events.
- Métis Stay in School Program: <https://www.metisnation.org/programs-and-services/education-training/k-12-education-support/metis-stay-in-school-program/>
- Please contact your local MNO Community Council, as many councils provide programming and opportunities for Métis Youth.
- ELCC cannot support children aged 13 and over due to the program's terms and conditions.

Application Process

When will I find out if my pre-application was approved?

- Families will be informed of the outcome of their pre-application by May 5, 2025.

I am having trouble accessing the portal. What can I do?

- The application portal is accessible 24 hours a day, seven days a week.
- If you are having trouble accessing the site, try another browser, clear your cache, try another device, ensure a stable internet connection, etc.
- If you have forgotten your password, reset it on the portal or contact the SMapply help desk from the portal site.
- ELCC staff cannot make these changes as we do not have those site permissions.
- Please contact your Family Supports Administrator or ELCCsupport@metisnation.org if your problem is unresolved.

Métis Nation
of Ontario 

Suite 1100 - 66 Slater Street, Ottawa ON K1P 5H1 | Ph: 613-798-1488 | Toll Free: 1-800-263-4889 | www.metisnation.org



MÉTIS NATION OF ONTARIO

EARLY LEARNING AND CHILD CARE



I have barriers to completing the application. Can you help?

- Please get in touch with your Family Supports Administrator or ELCCsupport@metisnation.org for support.
- If the internet is a total barrier, please contact our Team Lead, Tamara Robbins, at 905-414-3133 for support.

I did not complete the pre-application. Can I still access the program?

- You can submit your child's information to the waitlist if you did not complete a pre-application.
- We will review the waitlist starting in December 2025.
- Being on the waitlist does not guarantee receiving any funding.
- If there are remaining funds if we open up the waitlist, the amount each child will receive will be less than the main program's application. You must submit receipts that follow the guidelines stated in this document, including the registered activity.
- The waitlist will prioritize children born in 2025 or 2026, applicants who are new MNO citizens, and children who have never received support from the ELCC Extra-Curricular Support Program.

What can I do to make the application process smooth?

- Combined receipts (for example, scanned together) can be uploaded as one document.
- Receipts should be uploaded as a jpeg, pdf, or tiff to ensure a smooth review process.
- If you are submitting receipts for more than one child, please indicate the child's name/initials on the receipt.
- If multiple items are on the receipt, please highlight or indicate which items you seek reimbursement for.
- Equipment CANNOT be shared for reimbursement between children (e.g., a \$1000 trampoline cannot be split between two or more children, so each child is reimbursed \$500).
- All receipts MUST be purchased/paid for between April 1, 2025, and March 6, 2026. Receipts purchased outside these dates will be declined.
- Receipts MUST have a date (including year) and item(s) purchased. All receipts must fully describe the purchase and the price charged.
- Receipts must be readable:
- We recommend screenshots rather than taking a photo of a screen.
- If required, take multiple photos of a receipt. Photos taken from a distance become pixelated when zoomed in.
- Please try and upload the receipts to facilitate a smooth review process
- Debit/credit card receipts are not accepted.
- Bank, PayPal or credit card statements are not accepted.
- We cannot order confirmations (i.e. before the item is shipped).

Métis Nation
of Ontario 

Suite 1100 - 66 Slater Street, Ottawa ON K1P 5H1 | Ph: 613-798-1488 | Toll Free: 1-800-263-4889 | www.metisnation.org



MÉTIS NATION OF ONTARIO

EARLY LEARNING AND CHILD CARE



- We can accept e-transfers if they meet the following criteria:
 - Date of e-transfer.
 - Recipient of the e-transfer.
 - Description of the item/activity.
 - We may request photos/ads of purchased equipment or proof of activity enrollment.
- For children turning 13, the receipts must be dated before their 13th birthday, and the amount is not prorated.
- Failure to provide supporting documentation and meet these guidelines will result in the application being declined.

How many times can I apply?

- Families can apply as often as they like (as long as they meet the \$50 threshold) until their funding is exhausted. You should keep track of the dollar amount of the receipts you submit.
- Please do not wait until October 31 to submit receipts. Please submit as you go, as this will ensure prompt reimbursement.
- To help with processing, please upload as many receipts as possible into your application when applying.
- You can use one application to apply for multiple children.

How long does it take for an application to be approved?

- If your family is currently involved in an ELCC program, it can take four to six weeks for your application to be reviewed.
- Applications will take longer to review during certain times, such as professional development and the MNO holiday shutdown.
- If you are a new family, the review process can take six to eight weeks as we connect with the finance team to add to the financial system.
- Once approved, your Family Supports Administrator will email you the approved and remaining amounts. The reimbursement may take three weeks to deposit in your account.

Can I cancel an application?

- Please contact your Family Supports Administrator or elccsupport@metisnation.org and provide details, including the application number.
- Please note that if you have received an approval letter, we may be unable to cancel pending reimbursements.

Reimbursement

How will I receive the reimbursement?

- Funds will be reimbursed via direct deposit into your bank account on file.

Métis Nation
of Ontario

Suite 1100 - 66 Slater Street, Ottawa ON K1P 5H1 | Ph: 613-798-1488 | Toll Free: 1-800-263-4889 | www.metisnation.org



MÉTIS NATION OF ONTARIO

EARLY LEARNING AND CHILD CARE



- When applying, please ensure you are attaching accurate banking information. This includes:
 - Void cheque.
 - Direct deposit form.
 - Screenshot of banking information.
- Please note: Our finance team will NOT accept the following:
 - Savings account information.
 - Credit card information.
 - Handwritten banking information.
- Banking information MUST be in the name of the applicant or the MNO citizen. If the information does not match, we will ask for it in the applicant's or MNO citizen's name.
- Please ensure that any changes to banking information are sent to the ELCC Family Supports Administrator as soon as possible to avoid payment delays.
- All banking information is saved on a secure drive that only the Manager of ELCC, Supervisor of ELCC, Team Lead, and the MNO Finance team can access. Please refer to the MNO's Financial Policies and Procedures. www.metisnation.org/wp-content/uploads/2021/03/MNO-Financial-Policies-and-Procedures-Updated-2021.pdf
- If you do not receive your reimbursement within three weeks of your approval email, please get in touch with the ELCC Family Supports Administrator, and they will investigate the status of your reimbursement.
- If you are new to the Early Learning and Child Care Programs and are submitting banking information for the first time, please allow up to six weeks from the date you receive your approval email for your reimbursement. This will enable our Finance team to add you to the MNO financial system.

Receipts and Invoices

What is the minimum amount I can submit on an application?

- The minimum amount required per application is \$50 per family, per application.
- For example, if you have two children, you can submit as many receipts as you wish if they add up to \$50. There can be five receipts for \$10 each or two at \$25.
- If an application is submitted with receipts totalling less than \$50, it will be declined.
- You can submit as many applications as you want until the program closes, as long as the application receipts total at least \$50.

Can I receive reimbursement for previous expenses?

- No. You can only be reimbursed for April 1, 2025, and March 6, 2026 receipts.
- If you have activity receipts dated March 7-31, 2026. Please get in touch with your family support administrator.

Métis Nation
of Ontario 

Suite 1100 - 66 Slater Street, Ottawa ON K1P 5H1 | Ph: 613-798-1488 | Toll Free: 1-800-263-4889 | www.metisnation.org



MÉTIS NATION OF ONTARIO

EARLY LEARNING AND CHILD CARE



I do not have a receipt. Can I provide a written statement?

- Receipts are mandatory.
- If your child is participating in an activity, we may be able to accept a letter from the organization on official letterhead confirming the child's registration and the date the payment was made. We may ask for consent to contact the organizer to verify the details in the letter.
- We can accept dated e-transfer statements accompanied by proof of registration. The e-transfer statement must have enough information for us to link it to the activity/program.

I did not add the tax or shipping to my application. I have already applied and received the reimbursement. Can I get my taxes and shipping back?

- We can only consider the amount submitted on the application for reimbursement.
- For example, if you submit an application for \$50 for equipment (rather than \$56.50 with tax), only \$50 will be reimbursed.
- Family Supports Administrators cannot add the tax or shipping to the amounts on your application. The family must complete this before applying.
- Please ensure that you add all applicable taxes and Canadian shipping costs to your application totals before submitting it wholly and thoroughly.
- You may request your Family Supports Administrator to cancel an application, and then you may apply again.

I am being asked for proof of payment/purchase for items/activities. This much information was not requested in the past. Why is it required now?

- The ELCC team has grown, and the process of reviewing extracurricular applications has changed. If the criteria for your submission are not met, Family Support Administrators can ask for follow-up information before your submission is approved.
- There have, unfortunately, been times when the team has received fraudulent receipts. The team ensures that funding is distributed per the guidelines approved by MNO leadership.

Equipment and Activities

What types of things can I purchase? Can you recommend something?

- ELCC cannot make specific recommendations as all children have different skills, interests, and abilities.
- If you are unsure if something meets the program parameters, please reach out to your Family Supports Administrator or email elccsupport@metisnation.org

Can activities take place outside of Ontario?

- The program can only be accessed by MNO citizens who live permanently in Ontario.
- If a family moves outside of Ontario during the fiscal year, they must notify their Family Supports

Métis Nation
of Ontario 

Suite 1100 - 66 Slater Street, Ottawa ON K1P 5H1 | Ph: 613-798-1488 | Toll Free: 1-800-263-4889 | www.metisnation.org



MÉTIS NATION OF ONTARIO

EARLY LEARNING AND CHILD CARE



Administrator 30 days before moving.

- The program will only accept reimbursements dated before your moving date.
- Failure to notify your FSA about moving will result in the closure of your entire extra curricular program application. All submitted reimbursements will be declined in full.
- Equipment that meets the parameters can be purchased outside Ontario.
- Registered activities such as gymnastics or swimming must be in the province of Ontario only. Exceptions may be granted on a case-by-case basis. These exceptions will be given to families who live in border communities.
- Families will not be reimbursed for travel.

I want to connect my children to their Métis culture. Can this program help?

- Families can use this program to participate in way-of-life activities like fishing, beading, and canoeing.
- ELCC has opportunities to participate in socials and camps, where children and families can learn more about their culture. ELCC Family Supports Administrators will inform families about upcoming ELCC and other MNO events.
- Information is regularly updated on the MNO website or social media.
- Many MNO Community Councils offer family programs and services throughout the year. Please reach out to your local Community Council to learn more about their programming:
<https://www.metisnation.org/community-councils/council-contacts/>

I am homeschooling my children. Can I use this fund to help support their learning at home?

- This program cannot support any educational items.
- This includes books, curriculum books, and literacy/numeracy courses.
- ELCC will not reimburse tablets, educational applications, laptops, or educational tools.
- Education resources, such as flashcards, numeracy and literacy activities, will not be reimbursed
- Children under five may be eligible to participate in the Imagination Library- they can receive an age-appropriate children's book each month until they turn five. Information is available Early Learning Book Program - Métis Nation of Ontario: <https://www.metisnation.org/programs-and-services/education-training/early-learning-and-child-care/early-learning-book-program/>

I purchased a large equipment item last year; can I make the same purchase this year?

- Some items used for multiple years (such as trampolines, instruments, canoes, and kayaks) cannot be purchased annually.

The equipment we ordered for our child was lost while being shipped. What are our next steps?

- Contact the company that shipped the items. If you receive a refund and have been reimbursed, please contact your Family Supports Administrator.

Métis Nation
of Ontario

Suite 1100 - 66 Slater Street, Ottawa ON K1P 5H1 | Ph: 613-798-1488 | Toll Free: 1-800-263-4889 | www.metisnation.org



MÉTIS NATION OF ONTARIO

EARLY LEARNING AND CHILD CARE



Some of the equipment I purchased was lost/damaged. Can it be replaced?

- No: many items are limited to once per year/ over multiple years.
- Information is available in the equipment chart earlier in this document.
- If you have questions, please connect with your Family Supports Administrator.

I purchased this item or something similar last year, and it was approved; why is it being declined this year?

- The ELCC team reviews the extracurricular program each year, including adding or removing equipment that no longer aligns with the program's mandate.
- Before purchasing an item, we encourage families to review the program guide and contact your Family Supports Administrator for further information.

I purchased equipment or a uniform for my child, and it does not fit. Do I have to send the funds back and re-apply?

- Families are requested to ensure the item purchased is of appropriate size and a good fit for the child.
- If you purchase an item that does not fit, please return the item and buy the correct size; if the replacement cost exceeds the original item purchased, please submit a new application with the receipt indicating the refund and the new item.
- Please contact your Family Supports Administrator for options if the replacement item is less expensive.

We signed my child up for an activity. They do not like it and want to try something else. The organizer is refunding me; what do I do with the funds?

- Please contact your Family Supports Administrator or elccsupport@metisnation.org to discuss options.

I am having a baby! What can I purchase for my child once they are born?

- We will support children under 12 months with items such as:
 - Playmat
 - Kick/floor toy
 - Rattles
 - Toy to assist with walking
 - These items may be limited to one of each type
- Infants can participate in parent/child classes such as swimming, yoga, etc.
- ELCC will not reimburse strollers, carriers, wagons, car seats, high chairs, cribs, playpens, baby gates, or enclosures.

My child is attending a school activity with a cost. Is this supported?

- The MNO may be able to support extra-curricular activities and school trips that meet the general

Métis Nation
of Ontario

Suite 1100 - 66 Slater Street, Ottawa ON K1P 5H1 | Ph: 613-798-1488 | Toll Free: 1-800-263-4889 | www.metisnation.org



MÉTIS NATION OF ONTARIO

EARLY LEARNING AND CHILD CARE



parameters of the program.

- We will request a breakdown of the trip information from the school or organizer.
- The cost of bussing/travel/overnight accommodation will not be supported. Entrance fees to museums, parks, etc., may be supported.

The activity my child participates in has mandatory clothing. Will this program cover that?

- The program can support the cost of mandatory uniforms required to participate in the activity
- The maximum amount available is \$100 per registered activity.
- We may ask for documentation that the clothing is mandatory.
- The program will not support any other clothing.
- Safety items for sports/activities are still eligible under the program guidelines and are not considered mandatory clothing.

What if I submit a receipt for a child who doesn't meet the age requirement? Can I use it for another child who does?

- Yes, as long as the activity or equipment is age and developmentally appropriate for the child at the time of purchase and all children have been approved for the program.

I see an age requirement for x activity/equipment, and I feel that my child can do this activity or use the equipment even though they are younger than the age requirement. Can I still buy the item?

- We understand that children develop interests and abilities at different rates. Younger children with older siblings may participate in activities with older siblings that are not typically developmentally appropriate.
- Our ELCC team has staff who have studied child development, early childhood education, and K - 12 education.
- The age guidelines are based on age-appropriate developmental stages for children. This ensures that the equipment meets the needs of and is appropriate for the child based on our program parameters and terms and conditions.
- The guidelines reflect the ELECT Document, "How Does Learning Happen," and manufacture guidelines.
- Families may purchase equipment; however, ELCC cannot support equipment that does not meet the age guidelines, and the application will be declined.

My child is on a rep team, and they have an out-of-town tournament. Can this fund be used for hotels and mileage?

- The program will not cover hotel stays, mileage, or other travel-related costs (such as food).
- It will cover tournament registration fees.
- There is no extra funding for children participating in competitive/ elite sports.

Métis Nation
of Ontario

Suite 1100 - 66 Slater Street, Ottawa ON K1P 5H1 | Ph: 613-798-1488 | Toll Free: 1-800-263-4889 | www.metisnation.org



MÉTIS NATION OF ONTARIO

EARLY LEARNING AND CHILD CARE



My child is travelling overseas for an event (sports, scouting, etc.). Will this fund cover airfare?

- The program cannot cover the cost of overseas travel for events such as sports or jamborees.
- The program will reimburse the cost of participating in the event.

Can the MNO sponsor my sports team?

- No, the MNO is not able to sponsor sports teams.

My local Community Council is hosting a family fun day event and is charging an entry fee. Will this program cover the cost?

- If you participate in an MNO Community Council event with an entry fee, the program will support activities that meet its parameters.
- Items such as food, transportation, and adult entry fees will not be supported.
- Proof of attendance, payment, and an outline of activities are required- an email from the council is sufficient.

Why did my sibling/cousin/family member receive x item, but I was declined?

- Every application is reviewed based on the parameters of the program
- You can request a review of the application by emailing Emma Langdon, Family Programs Supervisor, at emmal@metisnation.org or 807-627-7349. Please include your full name and the application number. Reviews may take up to ten business days.

My child's summer camp is licensed and run through their childcare provider. Should I apply through the Extra Curricular Support Program or the Subsidy Program?

- Licensed and private child care receipts are not eligible for reimbursement through this program.
- Summer camp may be eligible for the Summer Child Care Subsidy Program.
- For more information, please look into the MNO's [Child Care Subsidy Program](#)

My child is anxious about travelling away from me to attend a camp. Will this program pay me to rent a cabin at their summer camp so I can be there for them?

- The Extra-Curricular Support Program will not cover any hotel/cabin/Airbnb/campsite rentals under the program. In addition, the program does not cover the cost of programs/services used by adults.

I am travelling with my family. We want to participate in "experiences" (e.g., swimming/snorkelling/scuba, horseback riding/golf/tennis/ skiing, etc.) while on vacation. Is this covered?

- If the activity falls under the program's parameters, you may submit the experience.
- ELCC will only reimburse for the child's portion of the activity and will not reimburse for gratuities.
- Receipts are required, and any receipts not in Canadian funds must be indicated and, if possible, include the conversion amount.

Métis Nation
of Ontario

Suite 1100 - 66 Slater Street, Ottawa ON K1P 5H1 | Ph: 613-798-1488 | Toll Free: 1-800-263-4889 | www.metisnation.org



MÉTIS NATION OF ONTARIO

EARLY LEARNING AND CHILD CARE



- If we suspect these expenses are not from a vacation but because a family moved out of the province, we may request additional information. If we determine that a family has moved without notice, their expenses will be declined, and your family will be removed from the program. Our terms and conditions do not allow us to support citizens outside the province.

My child is having difficulty in school- can I hire a tutor? My child is homeschooled, and an educator supports us. Can this be supported?

- The program aims to support a child's mental and physical activities outside a formal educational setting, whether traditional schooling, homeschooling, or virtual school tutors/in-person tutors. Academic supports are not covered.
- The MNO offers Education Support Advocacy for Métis children to assist with barriers in school and childcare.
- For children 0-8, please contact drcsupport@metisnation.org
- For children 9-12, please contact educationadvocacy@metisnation.org

Staff

What are your staff's working hours?

- Most MNO staff work Monday to Friday from 8:30 am to 4:30 pm, based on their time zone.
- Some of our staff work outside of these hours. We will respond to you within two business days, and this does not include weekends, holidays, etc.
- Any communication sent outside MNO operational hours will not be responded to until business hours resume. This includes holidays and weekends. We will reply to you within two business days. We encourage a work-life balance for our coordinators.
- During high-volume times, ELCC Family Supports Administrators will set up an automatic reply informing families that our response time may be delayed.
- If you do not get a response back from your ELCC Family Supports Administrator within ten business days, please get in touch with Emma Langdon, ELCC Supervisor of Family Supports, at emmal@metisnation.org

I have questions for my Family Supports Administrator and see them publicly or at an event. Can I ask them about my applications?

- Staff will only answer programming questions during regular working hours and or when they have the capacity to during special events.
- Staff working during events and camps may be unable to access your file during the event. Please email them your questions; they will follow up after the event.
- If you meet with a staff member outside of working hours, they are not obligated to answer your questions regarding our programs.

Métis Nation
of Ontario 

Suite 1100 - 66 Slater Street, Ottawa ON K1P 5H1 | Ph: 613-798-1488 | Toll Free: 1-800-263-4889 | www.metisnation.org



MÉTIS NATION OF ONTARIO

EARLY LEARNING AND CHILD CARE



- Many staff are also citizens and may be at an event as a citizen, not as staff. They are not expected to answer questions when they are not working.
- The MNO supports the Disconnecting from Work Policy. POLICY NO. 7.110: DISCONNECTING FROM WORK:
 - Disconnecting from work is defined as not engaging in work-related communications, including emails, telephone calls, video calls, or the sending or reviewing of other messages, to be free from the performance of work.
 - Employees are not expected to engage in work-related communications outside of the employee's regular working hours, including those from clients, colleagues, People Leaders, or community communications.
 - Employees are encouraged to stop performing their job duties and work-related tasks when their regularly scheduled hours end. Working hours are set in an employee's letter of offer upon hire or communicated upon changes to their role. Flexible hours are considered a part of established working hours. This includes working approved alternative hours outside of standard established hours to ensure specific work duties are met.
 - As staff within the organization work to different schedules, all employees may disconnect from work in the context of their particular work pattern.
 - This Policy applies to all employees (including People Leaders), volunteers, and interns, regardless of position, tenure, and work location.

I am on an MNO Community Council/PCMNO/ MNO Auxiliary Council. Can I still access this program?

- You can access the program if you have children between 0 and 12 years old.
- If you are concerned about privacy, please contact Emma Langdon, Supervisor of Family Supports, at emmal@metisnation.org or 807-627-7349.

I am an MNO staff member and an MNO citizen. Can I access this program for my children? If yes, what steps do I have to take?

- You can access the program if you have children between 0 and 12 years old.
- You complete the online application, and the Family Supports Administrator will contact you after your application is reviewed.
- If you are concerned about privacy, please get in touch with Emma Langdon, Supervisor of Family Supports, at emmal@metisnation.org or 807-627-7349.
- Once your application is approved, you must submit the expenses to our financial reimbursement portal (Databases). You are required to include the following:
 - Email from your Family Support Administrator or Emma Langdon to confirm what was approved.
 - All receipts.

Métis Nation
of Ontario

Suite 1100 - 66 Slater Street, Ottawa ON K1P 5H1 | Ph: 613-798-1488 | Toll Free: 1-800-263-4889 | www.metisnation.org



MÉTIS NATION OF ONTARIO

EARLY LEARNING AND CHILD CARE



- Any reimbursement missing the required information will be fully declined in Databasics until the necessary attachments are submitted. This is for auditing purposes.

I am an MNO staff member working in another program supporting a client for application. What can I do to help?

- Contact elccsupport@metisnation.org, and we will work with you directly on a referral.
- We strongly recommend that staff outside ELCC connect with the ELCC team to support your client's needs.
- Do not create an application for a client using your MNO email.

Other Questions

My child was injured in an activity or on equipment purchased through this fund. Is the MNO liable?

- The MNO is not liable for injuries or accidents during an activity and while using the equipment.
- Parents/guardians take complete responsibility to ensure equipment/activities meet the developmental abilities of their child.
- Parents/guardians are responsible for ensuring that equipment/activities are used safely.

Can I share photos of my child participating in the activity?

- We love to see photos of children participating in activities. Please send them to your Family Supports Administrator or elccsupport@metisnation.org
- Photos may be shared within the ELCC team; sometimes, the MNO will require a media consent form to ask you to sign a release for broader sharing.
- Please ensure the photos you share are allowed to be shared and only your children are in the photograph.

Can I share a testimonial of the program?

- We love hearing about the impact of programs on our families. Please send them to your Family Supports Administrator or elccsupport@metisnation.org
- Testimonies may be shared within the ELCC team; sometimes, we ask you to sign a consent form for broader sharing.

We are moving to another MNO region in Ontario. Do we have to let you know?

- Please contact your Family Supports Administrator before moving so they can make the appropriate internal changes.

I am moving outside of the province. Is there still support through the MNO I can access?

- The program can only be accessed by MNO citizens who live in Ontario.
- If a family moves outside of Ontario during the fiscal year, they must notify their Family Supports Administrator 30 days before moving.

Métis Nation
of Ontario

Suite 1100 - 66 Slater Street, Ottawa ON K1P 5H1 | Ph: 613-798-1488 | Toll Free: 1-800-263-4889 | www.metisnation.org



MÉTIS NATION OF ONTARIO

EARLY LEARNING AND CHILD CARE



- The program will only accept reimbursements dated before your moving date.
- Failure to notify your FSA about moving will result in the closure of your entire Extra Curricular Support Program application. All submitted reimbursements will be declined in full.
- Please contact your Provincial Métis Government for Early Learning and Child Care Support. Each provincial Métis government has different programs and supports to meet their community's needs.

Contact

If you need help with your application or would like to learn more about the programs available to you, please get in touch with the Early Learning and Child Care team at elccsupport@metisnation.org

If you do not know who your Family Support Administrator is, please use the below link as a reference.

https://www.metisnation.org/programs-and-services/education-training/early-learning-and-child-care/branch-contacts/?doing_wp_cron=1706717616.1474490165710449218750

When you email us, please include the MNO region or the municipality you live in so we can help you promptly.

Métis Nation
of Ontario 

Suite 1100 - 66 Slater Street, Ottawa ON K1P 5H1 | Ph: 613-798-1488 | Toll Free: 1-800-263-4889 | www.metisnation.org